

UNIVERSITY OF KASHMIR

NAAC Accredited Grade "A+"
Hazratbal, Srinagar (J&K)-190006

Format for conducting of Study Tour/Field Work

Name of the Department/Centre/Ca	mpus:	
Title of the Study Tour/Field Work:		
Within U.T/Outside U.T:		
Proposed Date:		
Duration:		
Place to visit:		
Number of Students:		
1. Introduction	9	
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2. Objectives		
3. Name of Tour Incharge:		

Budget Estimates a. Travel Expenses b. Accommodation Charges c. TA/DA d. Miscellaneous Expenses Rs	ccompa	nying Staff				
Course Credits i. Budget Estimates a. Travel Expenses b. Accommodation Charges c. TA/DA d. Miscellaneous Expenses Rs Rs	l.					
i. Budget Estimates a. Travel Expenses b. Accommodation Charges c. TA/DA d. Miscellaneous Expenses Rs Rs	п.					
Course Credits i. Budget Estimates a. Travel Expenses b. Accommodation Charges c. TA/DA d. Miscellaneous Expenses Rs Rs	III.					
i. Budget Estimates a. Travel Expenses b. Accommodation Charges c. TA/DA Rs d. Miscellaneous Expenses Rs	IV.		*			
b. Budget Estimates a. Travel Expenses b. Accommodation Charges c. TA/DA d. Miscellaneous Expenses Rs Rs Rs	V.		*			
a. Travel Expenses Rs b. Accommodation Charges Rs c. TA/DA Rs d. Miscellaneous Expenses Rs	Course	Credits				
a. Travel Expenses Rs b. Accommodation Charges Rs c. TA/DA Rs d. Miscellaneous Expenses Rs						
a. Travel Expenses Rs b. Accommodation Charges Rs c. TA/DA Rs d. Miscellaneous Expenses Rs	-					
b. Accommodation Charges c. TA/DA d. Miscellaneous Expenses Rs Rs					Rs	
c. TA/DA Rs d. Miscellaneous Expenses Rs		_	orges			
d. Miscellaneous Expenses Rs			arges			

e. Other Expenses Rs		_	HISES			*
	e. Other	Expenses			R	3
	S.No	Title		Date		No. of Days
Study Tour/Field Work held during the current session S.No Title Date No. of Days	1.		2 - 2 - 2			
S.No Title Date No. of Days	0					

S.No	Title	Date	No. of Days
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9. Departmental Commit	tee Recommendations
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On hardeted by	
Submitted by:	
	Name
8	
	Head Department of
Attachments:	
 Departmental Committee Undertaking of the Stude Copy of approved budget 	Minutes/Recommendations nts
10. Dean of the School's I	Recommendations
10. Dean of the	
	w.
	•
Recommended by:	
	Name
	Dean, School of
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ean Academic Affairs	
ICOM ***	
ice-Chancellor	