



Department of
CIVIL ENGINEERING

Zakura Campus Institute of Technology, University of Kashmir

No: F(Course file/B.Tech/DoCE/IoT/KU/24

Date: Aug 19, 2024

Notice

All the Faculty members of the Department of Civil Engineering are directed to prepare the course file of their concerned courses of B.Tech programme for the academic session Autumn 2024. The final hard copy of course/ courses shall be submitted to the office of the undersigned by the end of semester.

The concerned faculty members are advised to prepare the file as per the following list.

1. Course Outcomes (COs)
2. Class Time Table & Faculty Time Table
3. Syllabus
4. Course handouts/ Lecture schedule (include the list of additional topics to meet the outcomes, if required?)
5. Assignments/ Tutorial question papers with solutions
6. Class test, Mid semester exam question papers with solutions
7. Lecture notes (Handwritten/ typed)
8. Consolidated attendance statement of students
9. Consolidated semester grades of students
10. Result analysis (Normal distribution curves/Bell curves)
11. Sample copies of evaluated answer scripts of Class test, assignments, tutorials, lab records, Mid, End semester exams (Highest, average and marginal pass)


Junaid Hassan Masoodi

Coordinator

Department of Civil Engineering

Copy to:

1. Dean, School of Engineering
2. Director, Institute of Technology.
3. Concerned Faculty Members
4. Office File.
5. Website.